

Booth Monitoring Personnel to be provided by Century Security

NUMBER OF PERSONNEL	BOOTH NUMBER	FROM DATE/TIME	TO DATE/TIME	TOTAL HOURS

**SPECIAL INSTRUCTIONS** (Use add'l page if necessary) **TOTAL NUMBER OF MAN HOURS** \_\_\_\_\_

TOTAL NUMBER OF MAN HOURS	_____	RATE	SUB TOTAL	\$
		BASE	5% OCCC Surcharge	\$
			6.5% State Sale Tax	\$
			3% Credit Card Service Charge	\$
			<b>TOTAL</b>	\$

	<u>Pre-Order</u>	<u>On-Site</u>
UNARMED MONITOR:	\$21.00	\$26.00
ARMED MONITOR:	\$48.00	\$54.00

**RULES AND REGULATIONS**

- All Booth Monitoring personnel must be provided through Century Security.
- Booth Monitoring personnel will remain on duty until released by exhibitor.  
***(Exhibitor is responsible for additional hours added on-site)***
- There is a minimum of four (4) hours per person per shift.
- Armed monitor must be placed a minimum of 24 hours in advance.
- Booth Monitoring orders placed less than 24 hours in advance are not guaranteed.

\_\_\_\_\_ Original Order  
 \_\_\_\_\_ Additional Order  
 \_\_\_\_\_ Revise Order

ADVANCE PAYMENT MUST BE RECEIVED BY **APRIL 13 (21 DAYS PRIOR TO THE FIRST SHOW DAY)** TO QUALIFY FOR PRE-ORDER RATES.

BASE RATES APPLY TO ALL ORDERS/PAYMENTS RECEIVED AFTER 21 DAY DEADLINES. ALL PAYMENTS MUST BE MADE IN FULL BY CHECK OR MONEY ORDER (PAYABLE IN U.S. FUNDS ON U.S. BANKS). VISA, MASTERCARD, AMERICAN EXPRESS, OR CASH.

NO PURCHASE ORDERS ACCEPTED.

**PLEASE PRINT OR TYPE:**

NAME OF EVENT: SAPPHIRE 2008 and 2008 ASUG Annual Conference

EXHIBTOR NAME: \_\_\_\_\_ BOOTH NO. \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE NO. \_\_\_\_\_

CITY: \_\_\_\_\_ FAX NO. \_\_\_\_\_

AUTHORIZED PERSON: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**Payment in Full Must Be rendered Before Service is Provided**

Remit to : Century Security - 6421 Pincastle Blvd - Suite 1 - Orlando, Florida, 32809

Form of Payment:  Company Check or Money Order in the amount of \$ \_\_\_\_\_

(Make payable to Century Security)

Visa  MasterCard  American Express

\* THERE WILL BE A SURCHARGE FOR USING CREDIT CARDS.

Account No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Print Name \_\_\_\_\_ Auth. Signature \_\_\_\_\_ Date \_\_\_\_\_

Century Security is not an insurer. Charges are based solely upon the value of services provided for, and are unrelated to the value of the clients operations property or the property of others. The amounts payable by the client are not sufficient to warrant assuming any risk of damage or loss to property due to Century Security's negligence or failure to perform. Century Security, its agents and representatives, will provide all necessary safeguards and shall assume no liability for life, accident, theft of property, damage to property or any other loss due to factors beyond our control. The client, by signing this agreement, holds Century Security harmless for any and all losses and agrees to have in effect at the time of signing this agreement insurance to cover all product, and personnel damages and any claims arising from engaging in business as an exhibitor.