

Event Planning Resources

Exhibitor Events

Exhibitor activities that conflict with the conference program schedule are not permitted. This includes breakfasts, receptions or any other scheduled activities occurring in Orlando from Sunday, May 4, 2008, (after 8 a.m.) through Wednesday, May 7, 2008 (after 12 p.m. noon). For the purposes of this Conference, a conflicting activity is defined as one that assembles over 50 conference attendees in one location.

Exhibitors may host an event on the dates and times listed below, once approved by Show Management. In order to be approved to host an event outside the conference schedule, exhibitors must submit the Strategy, Positioning and Special Activities form, found in the Exhibitor Manual. SAP and ASUG reserve the right to cancel any exhibitor Agreement that does not follow these regulations.

Approved times for Exhibitor Events*

- Monday, May 5, 2008, after 6:30 p.m.
- Wednesday, May 7, 2008, after 1:00 p.m.

***Please Note:** As stated above, each exhibitor must submit the Strategy, Positioning and Special Activities online form regarding their event's purpose and messaging.

Contacts to assist you with your planning

Orlando Restaurant and Event assistance:

Adrienne Six
Manager, Convention Services
Orlando Convention & Visitors Bureau
6700 Forum Drive, Suite 100
Orlando, FL 30303
P: 407.363.5857
E: adrienne.six@orlandocvb.com
www.orlandoconventions.com